

Meeting Summary

Agency: Department of General Services

Following is a summary of issues discussed at the DGS Stat, held on October 15, 2010. Analysis is provided by StateStat and the Governor's Delivery Unit (GDU).

General Observations

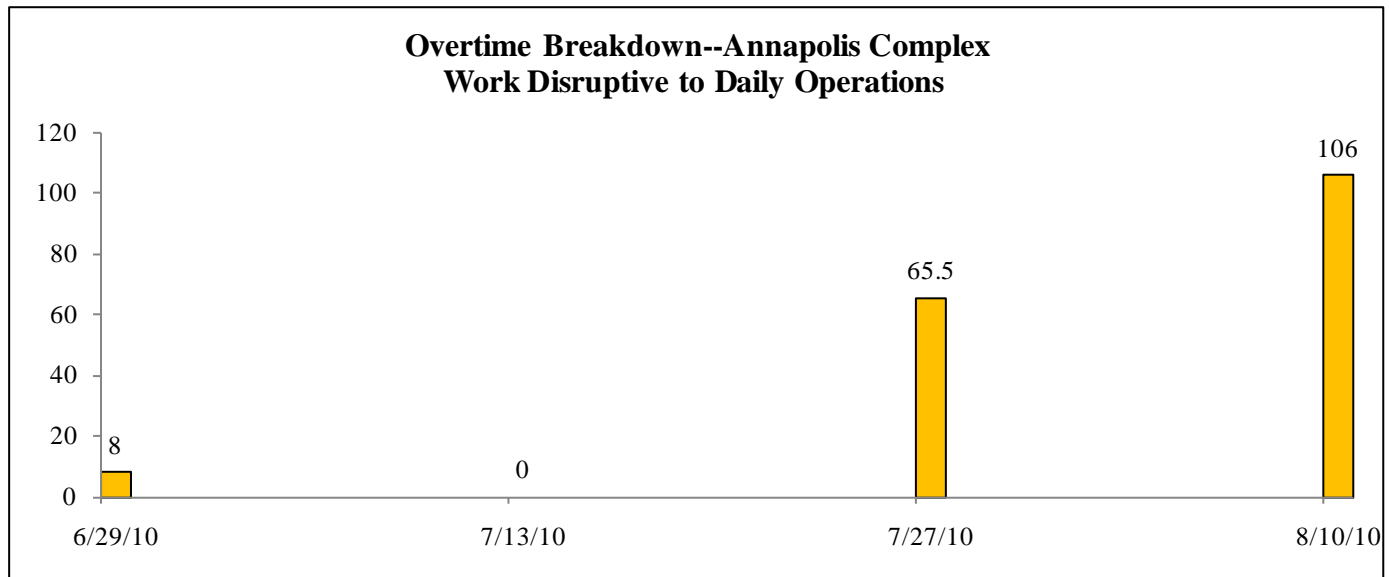
- Follow Up Items
- Facilities Operation and Maintenance
- Security

Follow Up Items

- **DGS Energy Database.** According to the agency's follow up response, DGS is cooperating with MEA regarding the reduction goals. DGS communicated to StateStat and GDU that the current emphasis should be on filling in the remaining gaps and assigning the correct accounts to their proper location by each State agency. Such completed information will allow DGS and MEA to assign meaningful numbers to each State agency facility. However, in correspondence with StateStat DGS "cautioned" that setting agency reduction goals is not a simple or a quick task. The panel may be aware of challenges including establishing a baseline that takes into account energy reduction actions that states have already taken; ESCOs in progress; and incomplete data. According to a DGS memo from February, at the 03/04/10 Climate Subject Matter Stat the Public Service Commission expressed its willingness to work with DGS to secure electronic billing from all utilities.
- **Energy Presentation.** The Energy group presented on the energy database.
- **Ethanol Pumps.** An interactive map has been added to the DGS webpage which shows each fueling site in the State of Maryland. The icon, labeled *Fuel Management System*, is located at the left side of the home page. The website can be displayed at the panel's request.

Facility Operations and Maintenance

- **Overtime.** In the reporting period beginning 8/10, there were 106 “work disruptive to daily operations” overtime hours in the Annapolis complex, as shown in the chart below.
 - The agency responded that these hours were due to electrical work in the State House. The hours generally peak in August and September while DGS prepared buildings for winter, and then they decrease.



Security

- **Field Interviews.** Field interviews increased to 42 in the Baltimore complex and 27 in the Annapolis complex in August 2010.
 - The increase was due to License Plate Readers (LPRs).

